CIPS
SASKATCHEWAN
Saskatchewan's IT Professionals

2016 - 2017
Annual Report

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CIPS SASKATCHEWAN: THE ASSOCATION OF SASKATCHEWAN'S IT PROFFESSIONALS

CIPS Saskatchewan is the only legislated association for IT professionals in the province. Since 1958, CIPS has helped strengthen the Canadian IT industry by establishing standards and sharing best practices for the benefit of individual IT professionals and the sector as a whole. Together, Canada's provincial societies represent thousands of members across the country.

CIPS provides and coordinates vital services and programs for its members, including:
- networking opportunities
- professional IT designation certification programs (I.S.P. and ITCP)
- accreditation for IT post-secondary programs
- a niche IT job board
- a voice to government
- representation of Canadian IT professionals on the international forum
- facilitation of on-going professional development
- safeguarding of the public interest

CIPS CODE OF ETHICS AND PROFESSIONAL CONDUCT

As demand for professional IT services continues to grow around the world, IT practitioners need to command the confidence and respect of the public. Therefore, IT professionals must establish and maintain a reputation for both integrity and competence.

The CIPS Code of Ethics and Professional Conduct was developed to establish ethical and enforceable standards. The Code shows that CIPS has taken steps to ensure professionalism and integrity to protect the public interest.

You can learn more about the CIPS Code of Ethics and Professional Conduct at sk.cips.ca.

Ethical Principles

The following five ethical principles are derived from the CIPS *Code of Ethics and Professional Code of Conduct*. All CIPS members are committed to these principles and perform their work with due regard for public health, safety and the environment.

1. **Protecting the Public Interest and Maintaining Integrity**
   CIPS members protect the public interest and discharge with integrity all duties and services owed to the public, Information Technology (IT) professionals, clients or employers.

2. **Demonstrating Competence and Quality of Servic**e
   CIPS members owe their client or employer a duty to be competent to perform any IT service undertaken on such a party's behalf. CIPS members serve their client or employer in a conscientious, diligent and efficient manner by providing a high quality of service and by not undertaking a matter without honestly feeling competent to handle it.

3. **Maintaining Confidential Information and Privacy**
   CIPS members hold in strict confidence all information concerning the business and affairs of the client or employer without exception.

4. **Avoiding Conflict of Interest**
   CIPS members do not place personal or professional interests, or those of colleagues, above interests of the public and/or client or employer, and avoid situations where there is a significant risk that the interests of the member may conflict with the public and/or client or employer.

5. **Upholding Responsibility to the IT Profession**
   CIPS members assist in maintaining the integrity of CIPS and the IT profession. They support and advance the interests of CIPS and the IT profession, and respect the rights and professional aspirations of their colleagues.

www.cips.ca/ethics

MEET THE BOARD OF DIRECTORS

Ryan Francis, I.S.P.
President

Colleagues have described Ryan as a professional technical expert with strong client focus. He enjoys working with people and credits his success to tackling new challenges and never-ending learning. Ryan joined the CIPS Saskatchewan Board of Directors in 2012 and has held the role of Treasurer for the past two years. Ryan brings to the board over 18 years of Information Technology professional experience. His background includes management roles within a wide range of technical disciplines including strategic planning, project management, marketing and architecture. His experience was gained through past employment at CSC, a leading global consulting and systems integration company; BHP Billiton, a global natural resources company and the Government of Canada's National Research Council. Ryan currently heads the Information and Communication Technology department for Prairie Plant Systems and its subsidiaries, focusing on technology development within the biopharmaceutical sector.

Shaun Herron, I.S.P., ITCP
Past President

Shaun joined the CIPS Saskatchewan Board of Directors in 2014 and has been a member of CIPS since 2005. Shaun has been working in the IT field for over 25 years all with the same company, ESTI Consulting Services. Shaun has performed a number of roles as a Consultant including System Management, System Architecture, System Analysis, and Project Management. Along with being an I.S.P, ITCP, Shaun is a Professional Project Manager (PMP), a Certified Computing Professional (CCP), an Enterprise Architect (TOGAF), ITIL certified, and PROSCI Certified in Change Management. In his time at ESTI, Shaun has seen the company grow from one employee and a Saskatchewan focus to over 40 employees and a national focus. Shaun has performed consulting engagements in all four Western Canadian provinces. Shaun enjoys working the CIPS Board and looks forward to strengthening CIPS Saskatchewan in the coming years.

Trevor McDonald, I.S.P., ITCP
Treasurer

Trevor joined the CIPS Saskatchewan Board of Directors in 2015. Trevor began his career in IT after graduating from the University of Regina with a Computer Science degree in 1996. Trevor is a Senior IT Leader with extensive experience leading application development, IT infrastructure, and data centre teams. Currently SaskTel's Director of IT Operations, Trevor has accountability for data centre, managed and cloud business services support.   In addition to serving as Treasurer for CIPS Saskatchewan, Trevor is a volunteer member of the Saskatchewan Polytechnic Business Information Systems Program Advisory Committee. Trevor has held an I.S.P since 2005.

Fred Buschau, I.S.P.
Secretary

Fred joined the CIPS Saskatchewan Board of Directors as Secretary in May of 2015. With advanced degrees in Chemistry and Computer Science, Fred currently holds the position of CEO and founding partner of Garda Tech Advantage Inc. Fred has over 20 years of experience at organizations ranging from crown corporations, the largest privately held corporation in the United States, to the world's largest mining company. Fred's skills and experience cross the manufacturing sector, finance, agriculture, food processing, mining, and small technology start-ups to name a few. Fred's strong leadership, organizational skills, proven project and process management as well as detailed technical knowledge help him to provide strategic direction and technical solutions to the organizations he has worked with. Fred has provided industrial business and manufacturing expertise linking long-term business objectives, strategy and process to IT strategy and has acted as a technology advisor on numerous projects with budgets exceeding 5 million dollars. Fred currently holds professional designations from CIPS (I.S.P. 2009) and the PMI (PMP 2010), as well as the ITIL Foundation certification (2011).

Bev Gooding, I.S.P.,(ret.)
Registrar

In the early 70s, Bev started her IT career at a mining company in Thompson, Manitoba where she worked in the field for 10 years. In 1982, she moved to Regina and accepted a position with SGI where she worked for 32 years in various IT roles on many different systems which included auto, finance, reinsurance, claims, commercial lines, personal lines, and smaller supporting systems throughout the corporation; Bev retired in July 2014.

She started volunteering for CIPS Regina in 1991 when a prominent member convinced her that she could benefit her career in this unique organization. She served as a co-Program Director, finding speakers, venues and managing the details for monthly presentations. Bev also served as Vice-President, President, Chair of Spring Seminars and Regional Director for CIPS Regina, and also represented CIPS Regina at the national level in several roles.Bev was active on the committee to amalgamate CIPS Saskatoon and CIPS Regina into CIPS Saskatchewan. She was also on the committee to legislate the I.S.P. designation for the province as well. After CIPS Saskatchewan was established, Bev became the Registrar.

Bev reports that working for CIPS in different capacities provided opportunities to develop and enhance skills that helped her personally and in her professional position. She learned and was able to employee skills such as project management, working with volunteer staff, interviewing for appropriate presenters, assisting and directing others in their roles, learning nuances of dealing with government, and interacting with other CIPS sections and CIPS National.
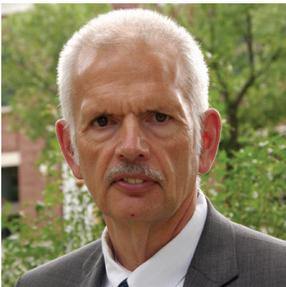
Doug Lawrence
Public Appointed Director

Doug Lawrence is the founder of TalentC® a Human Resources solution provider focused on effective mentoring. Doug is an International Certified Mentor Practitioner (ICMP) and an International Certified Mentor Facilitator (ICMF). He has over 30 years of mentoring and leadership experience in federal, provincial and private sector environments and is recognized as a thought leader in the mentoring space. Doug authored the book entitled, "The Gift of Mentoring". Doug has worked with organizations to establish mentoring programs/mentoring cultures and provides one on one professional mentoring with people at all levels in an organization. Doug currently serves on a number of Boards locally and internationally.

Doug was instrumental in developing a curriculum to train people on how to become effective mentors. He has also created the International Certification for Mentors in partnership with Acquiros.

TalentC's® Accredited Mentor Training Program was recently recognized in the 2016 Leadership Excellence Awards and was ranked in the top 10% in the Top Leadership Partner category at the Awards ceremony in Nashville, Tennessee.

Doug's passion is contagious. He is committed to helping organizations and people be successful and has dedicated his life to the mentoring of others.

Yashu Bither, I.S.P., ITCP
Chair, Professional Conduct

Yashu has been volunteering with the CIPS Saskatchewan board for 10 years and was instrumental in the development of the Professional Conduct portfolio. An exceptional IT professional with 20 years of experience and a unique blend of technical, business, project management and change management skills, he has demonstrated continuous professional development and growth in his successful IT career. Yashu believes in networking, collaboration, building/maintaining relationships with his clients, team members and stakeholders. He holds a M.Sc. in Computer Science from University of Regina, Bachelor of Computer Engineering from India and several professional designations of Information Systems Professional (I.S.P.), Information Technology Certified Professional (ITCP), Professional Engineer (P. Eng.) and Certified Business Analyst Professional (CBAP) from IIBA. He is also a current member of Project Management Institute (PMI). Yashu has started his career in 1997 as Programmer Analyst and has recently accepted a leadership role as the Director of Business Intelligence and Data Analytics at Ministry of Justice, Government of Saskatchewan. He is promoting Data Leadership, Business Analytics, Data Visualization and believe in sharing and learning from others.

Thomas Boxall, I.S.P., ITCP
Chair, Program Committee

Thomas Boxall started his IT career with the Canadian Forces as a Signal Operator, where he was proud to serve a Tour of Duty in Afghanistan in 2004. In 2007, Thomas began working at ISM Canada, an IBM company where he was first introduced to CIPS and its goal of promoting IT professionalism within the IT industry. Thomas successfully completed several projects over the next seven years due to his commitment to IT Professionalism and eagerness to always find a solution. In 2014 Thomas moved to Lexcom Systems Group to pursue his goal of becoming an IT Architect, and currently serves as Manager of Research & Development.

Kim Jasken, I.S.P.
Chair, Mentor Committee

Kim began her IT career as a computer programmer with SED Systems in 2000 after completing her Computer Science degree from the University of Regina. In 2002 she moved on from programming to teaching IT at The Saskatchewan Indian Institute of Technologies (SIIT). Kim teaches a variety of IT classes including computer programming, database systems, CISCO networking and many more. She has since earned her M.Ed degree in Educational Technology and Design from the University of Saskatchewan and various other certifications such as A+ and ITIL Foundations.

Kim holds an I.S.P. designation and has been a CIPS member for several years. She encourages her students to become members and they actively attend as many Saskatoon CIPS events as they can. Kim recently joined the CIPS Saskatchewan board in 2016, she chairs the mentorship committee, sits on the youth engagement committee and also participates in an affiliated education committee.

Trent Lowes, I.S.P.
Chair, Discipline Committee

Trent started his Information Technology career in 1984 and has never looked back. Having held all types of positions such as Computer/ Network Operator, Programmer Analyst, Business Analyst, Systems Architect, Manager, and currently the Director of IS Solutions Development. Along the way Trent has held accountabilities in leading large projects, Architecture Governance, and Strategic Planning, obtaining certifications as an I.S.P and Enterprise Architect (TOGAF). Having previous Board experience with the Grand Coulee School Board, Trent joined the CIPS Board in 2015 understanding the value CIPS can provide both the members and their employers. Trent is excited to work with the CIPS Board and members alike as the association and our everchanging industry continues to evolve.

John Stevenson, I.S.P., ITCP
Director

John's IT career started approximately 30 years ago, and he has been a member of CIPS for the majority of that time. He has worked with many great teams to deliver products and services in both the private and public sectors, and has been noted as bringing a strategic, results-oriented, team-based and innovative focus to the positions he has held and the teams he has lead. John has over 20 years of senior leadership experience (including Chief Technology Officer for the ministries of Justice and Corrections & Public Safety, and Manager of IT Operations for a Crown Corporation). His key areas of responsibility have included: working with executive and senior management to make sure their business vision, objectives and challenges are understood by the IT organization; the provision of leadership and technical advice to executive and senior management, He looks forward to contributing to the CIPS Board and to working to strengthen the IT profession and IT industry in Saskatchewan. John has a Bachelor of Science degree in Computer Science, an I.S.P./ ITCP designation, a PMP designation, is certified in change management, and believes in giving back to his community.

John Winter, I.S.P.
Director

John started his career in IT in 1991. He completed the Computer Information's Systems Program at SIAST Palliser Campus in 1995. John has added a SANS GSEC (GIAC) and ISP to his professional designations. He has worked for and with both Federal and Provincial government, Starting with Energy Mines & Resources (Application Specialist) and Search and Rescue Headquarters (System Administrator) in Ottawa and including many Provincial departments through TMC (Now Fujitsu), Highways, Municipal Government, SPMC and Casino Regina to name a few. Currently, John has been at SaskTel for over 19 years, most of it in IS Security as a Technical Analyst.

John also serves on a number of other boards in various roles including President, Vice President to member at large. Thus, he brings a variety of experience, enthusiasm to contribute to and help the CIPS SK Board accomplish their objectives and goals.

Maria Galati, CAE
Executive Director

Maria Galati has been the CIPS Saskatchewan Executive Director since 2009. She brings to the role a strong combination of event management, sponsorship-building, and membership/volunteer management skills. Since joining CIPS Saskatchewan, Maria successfully acquired new sponsors and identified program partners. As the ED, Maria's work supports both the CIPS' board and membership. Maria attends most committee meetings and helps coordinate the needs of the committee chairs and other volunteers. Maria has obtained her designation of Certified Associate Executive.

PRESIDENT'S REPORT

Ryan Francis

I have been asked how I have time to volunteer while working and raising a family. My response is usually a simple comment like "yes, I am busy" but when I really think about why I enjoy volunteering with CIPS it is because I get to meet and work with like-minded IT professionals to help improve the IT profession in Saskatchewan and in Canada. I get to learn and apply business and board level experiences while helping to sustain a successful professional society. The IT profession means a lot to my life and my family's well-being as my chosen career, which is why I feel it is important for me to volunteer.

I joined CIPS Saskatchewan in 2006 and was very excited to take the leadership role as President of the Board this past year. The year has been filled with numerous successes but the common theme for me was membership value. I have been very lucky to work with such a great group of dedicated board directors and volunteers to help deliver our programs, launch new initiatives, and ultimately deliver membership value.

CIPS Saskatchewan and CIPS National have focused on student members over the past year as an investment in our future. We have launched free memberships for IT students as well as the new Associate Information Technology Professional (AITP) designation. The CIPS Saskatchewan board is also creating a young IT professionals committee that will work directly with the board while developing focused topics & programs that meet young professionals' needs. I am looking forward to working with this group of eager young minds to learn more about what they are looking for to see membership value.

Continuing with new initiatives, I am very excited with our mentorship pilot program that paired IT professionals into one-on-one mentorship relationships. Mr. Doug Lawrence, our CIPS Saskatchewan public appointee Board member, helped develop a mentorship program complete with training for interested members. I encourage all members to take advantage of this program this year by becoming a mentee or mentor. I think you will be pleasantly surprised how much a semi-structured mentorship relationship will help your career.

Our busy year was capped with a fantastic one-day conference hosted in Regina where we hosted six privacy and cyber security presenters and a CISO forum to discuss issues that are very relevant in today's IT environment. The conference was attended by about 100 members and guests and the feedback that we received regarding the event was outstanding.

I believe our year was very successful in offering membership value but we still have much more to do. CIPS exists thanks to our volunteers and sponsors. I encourage each of you to find a way to help out in whatever way you can. Send an email, give us a call or get in touch at an event to see how you might be able to help us build a strong provincial and national organization of information technology professionals.

TREASURER'S REPORT

Trevor McDonald

I, Trevor McDonald, present the financial statements for the period of July 1, 2016 to June 30, 2017. This fiscal year we had our financial statements prepared by Kenneth B. Gienow, CPA with assistance from our bookkeeper, Goldene Mills.

CIPS Saskatchewan has posted a loss for the year of $3,023.31.

Financial highlights:
- 7.3% ($3,770.00) year over year decline in membership fee revenues (15.3% decline over the past 2 fiscal years)
- Total event profit of $6452.26 (loss of $1,953.14 from events in 2015-16)
- CIPS SK Cyber Security Conference generated $11,662.50 revenue and $6,319.70 net income

The CIPS Executive Committee has a plan intended to achieve a balanced budget in the 2017-18 fiscal year. The financial strategy includes the following guiding principles and focus areas:
- Host monthly luncheon events using a break-even financial model
- Host a CIPS SK Conference in the spring of 2018
- Continue with student engagement efforts through the CIPS Youth Committee
- Continue working with Immigration Saskatchewan to recruit new members
- Form a committee to perform the annual Financial review. The committee will consist of the Treasure and 2 CIPS SK members.

Despite the loss, CIPS Saskatchewan is managing current assets of $89,098.45, membership numbers are on the rise, and there is a plan in place to achieve a balanced budget in the 2017-18 fiscal year.

I would like to thank Maria Galati our Executive Director and Goldene Mills our bookkeeper for all of their assistance this past year. Their dedication has been instrumental in ensuring our financial requirements have been met.

SECRETARY'S REPORT

Fred Buschau

The CIPS Board met six times in this past fiscal year, and the Executive Committee met twelve times. The Board also attended one board retreat in Davidson in the fall, with a number of online meetings replacing the spring retreat. At the November retreat, the Board reviewed and discussed board expectations, Board roles, day to day operations and current committees as well as mentorship training and budget planning. The spring online meetings focused on bylaw reviews as well as Luncheon Programs Themes.

COMMITTEE REPORTS

MEMBERSHIP COMMITTEE

Beverley Gooding, I.S.P. (ret.)

I am happy to report that we had an 18% increase in overall membership this past year. The year began on July 2016 with 182 members and ended in June 2017 with 215 members.

The largest increase occurred in our student membership which rose 185% from 14 members in July 2016 to 40 in June 2017. The large increase in student membership can be attributed to the Young IT Professionals Program and Designation (AITP) instituted by CIPS National. Trevor McDonald implemented a pilot project with Saskatchewan PolyTech in Moose Jaw. The program was very well received. Two of our candidate members have received their AITP designation.

The following is a breakdown of the current membership:

Member Type	# end of July 2016	# end of June 2017	Difference
Certified	115	113	-2
Certified & Retired	8	8	0
Non-Certified	44	44	0
Non-Certified & Retired	1	1	0
Graduate 1	0	6	6
Graduate 2	0	1	1
Candidate	0	2	2
Students	14	40	26
Totals	**182**	**215**	**33**

In the upcoming year we will continue to promote the Young IT Professionals Program and Designation for students as well as programs aimed at attracting new certified and non-certified members.

PROGRAM COMMITTEE

Thomas Boxall
Maria Galati

This past year, CIPS Saskatchewan delivered programs in both Regina and Saskatoon. We also partnered with other societies and educational institutions to bring relevant and timely sessions.

2016- 2017 Speaker & Presentations Overview

- David Drever ,Leading Practices for Planning and Implementing a SharePoint Environment
- Terry Hooper, Confessions of an Enterprise Architect

- Thomas Boxall, Agile Project Management: Working Smarter, Not Harder
- Dr. D. Hepting/Dr. D. Gerhard, Thinking Critically about Computer Science Education
- Richard Phillips, SaskTel's journey Towards Business Process Management
- Chris Izquierdo, How to disrupt your industry through innovation
- Moazzam Khan, Enterprise Mobile Apps
- Chris O'Neill, Skype for Business and the Microsoft Surface Hub
- Gina Henneberg, Getting the Edge with Bus.Intel. & Analytics
- Kevin Smith, Make Anything! Crash Bang Labs
- Lawrence Dobranski, The Cyber Security Perfect Storm, the convergence of mobile, BYOD, cloud, and IoT

BUSINESS DEVELOPMENT COMMITTEE

Ryan Francis, Chair

The Business Development Committee is responsible for increasing awareness of CIPS Saskatchewan. The committee is comprised of Ryan Francis, Trevor McDonald, and Maria Galati. The business development committee goals are to:

1. grow awareness of CIPS and its benefits to members, partners, sponsors, employers, and the public
2. Increase membership to build a strong voice for Information Technology professionals
3. Share the value of CIPS for IT employers
4. Engage sponsors to increase program quality and member services through financial investments

This past year we have successfully increased CIPS awareness through many strategic initiatives:

- The CIPS Saskatchewan website was refreshed late last year and continues to be a resource for event information, news and sponsorship details.
- The CIPS Saskatchewan Cyber Security and Privacy conference provided additional sponsorship opportunities, created educational value for our members, and CIPS awareness for non-members
- The CIPS Saskatchewan Mentor pilot program has been a success by offering members another avenue to learn and develop their mentorship skills. The mentorship program has also become an attraction for new members and companies to join.
- A focus towards student engagement allowed us to create a Young Professionals Committee that will help to develop a program implemented by young professionals specifically addressing the needs of new IT professionals
- Our current initiative is sharing CIPS value for New Canadians. A growing group within Saskatchewan as new immigrants with technical backgrounds are choosing to settle in our province and looking for ways to connect with the IT community and gain employment

We ask all members to help with our initiatives – spread the word about CIPS and encourage your IT colleagues to join you at the next event. Like and share our articles on social media and don't hesitate to let us know if you have any ideas.

PROFESSIONAL CONDUCT COMMITTEE

Yashu Bither, Chair

The Professional Conduct Committee (PCC) investigates complaints received about members that indicate a violation of the CIPS Code of Ethics & professional misconduct. I am pleased to inform that to date we have not had any grievances filed against any CIPS Saskatchewan members. CIPS members are bound by a Code of Ethics and the Standards of Conduct that defines the IT profession, and protects the public interest. Visit http://www.cips.ca for additional details.

We at CIPS Saskatchewan encourage you to come forward with any IT professional misconduct against a certified* or a regular member of CIPS Saskatchewan. For any inquiries or to learn about next steps, please contact Saskatchewan@cips.ca.

*Source http://www.cips.ca/isp: The I.S.P. is legislated as a self-regulating designation in six provinces: British Columbia, Alberta, Saskatchewan, Ontario, New Brunswick and Nova Scotia. Other provinces are working toward similar legislation through their provincial government.

DISCIPLINE COMMITTEE

Trent Lowes, Chair

The Discipline Committee is formed to handle disciplinary complaints and appeals under the regulations of the society. One key area of responsibility of this committee is to determine appropriate disciplinary action should a member breach our CIPS Code of Ethics and Professional Code of Conduct. The established discipline process follows the CIPS Saskatchewan Act and helps us govern our professional association within the province, ensuring our employers and business partners that CIPS Members and I.S.P. holders are held to the CIPS Code of Ethics and Professional Code of Conduct. As a self-regulating society, it is critical that we remember it is not CIPS regulating members it is about members regulating members. The word 'Professional' is not just a label, it comes with responsibility and obligations. We must ensure our qualified professionals are protecting the public while providing trusted services to their stakeholders.

MENTORSHIP COMMITTEE

Kim Jasken, Chair

The Mentorship Committee has been established to create a space for CIPS members to share the knowledge and wisdom between experienced and amateur IT professionals.

The mentorship committee reaches out to CIPS members, collects applications and creates partnerships between voluntary individuals. The committee hosted their first annual meet and greet and mentorship training event. The purpose of this event was to bring together all mentor and mentee applicants, introduce them to their assigned partner(s) and educate them on how to

be an effective mentor and mentee. We hope to grow our numbers of mentors and mentees in years going forward, creating greater value for CIPS members.

This committee is also working in collaboration with CIPS national to ensure some consistencies with the Brian Murray Mentoring Program (BMMP).

REPORT ON SPONSORS & VOLUNTEERS

Maria Galati
Executive Director

SPONSORSHIP REPORT

CIPS Saskatchewan successfully maintained the sponsorship program with the continued support of long time sponsors such as ISM, SaskTel, and Art of Change.

The CIPS Saskatchewan sponsors' continued support of the programs demonstrates their leadership in the IT community.

Our thanks to our sponsors for their financial and in kind support.

VOLUNTEER REPORT

CIPS Saskatchewan's continued success has been due to the commitment of our volunteers. This past year, volunteers sat on various committees, including the programs, mentor and the Cyber Security conference. Most importantly, the volunteers also sit on the CIPS SK Board and are responsible for managing the CIPS SK business.

Currently our active committees are: Programs, Business Development, Mentor and Conference. We are always looking for volunteers, here's your chance to share your time and knowledge and further the work of CIPS CIPS Saskatchewan to not only our members, but the community.

Our sincere thanks to our volunteers, giving of their time.

THANKS TO OUR SPONSORS

CIPS Saskatchewan sponsors' continued financial support of the programs demonstrates their leadership in the IT community. Although we saw one sponsor loss, we secured two new sponsors of IT Professionalism Week.

Our thanks to our sponsors for their continued financial support.

CYBER SECURITY & PRIVACY CONFERENCE

On May 25th, CIPS Saskatchewan held its first Cyber Security & Privacy Conference. It was held at the Mackenzie Art Gallery, there was close to 100 in attendance and day was filled with presenters and ended with a panel discussion.

Our sincere thanks to the attendees and the sponsors, both were instrumental in the execution of the conference. *Special thanks to our presenting sponsor, rSolutions*.

Names from left to right (Members of the Panel Discussion)
Trevor McDonald, CIPS SK Conference MC, Daryl Godfrey, CTO, SaskTel, James Goodchild, VPresident, IT & CISO, Greystone Managed Investments, Caleb Taylor, CSO & Director Risk Management, eHealth, Marc Kneppers, Chief Security Architect, Telus, Ryan Francis CIPS SK Panel Moderator

AGM MINUTES 2015 – 2016

October 12, 2016

Welcome and Introduction

Greetings from SaskTel
Trent Lowes, Director of IS Solutions Development at SaskTel and Board Member of CIPS
Saskatchewan

*On behalf of SaskTel it is my pleasure to welcome the IT Community to our home for the CIPS
Saskatchewan Annual General Meeting.*

*From a SaskTel perspective, we see the value of CIPS with Professionalism and allows us to stay current.
Like all organizations in today's day and age, all business areas of SaskTel require IS/IT and views IS/IT as
a trusted advisor.*

*From an individual perspective, CIPS ensures that level of professionalism; it provides networking
opportunities; training; and mentorship (which you will hear more about). This allows us all to grow and
be relevant.*

So again, welcome everyone and let's have a great AGM meeting today.
Annual General Meeting

Shaun thanked SaskTel for hosting the CIPS Saskatchewan AGM and providing the video
conferencing for both the Regina and Saskatoon venues.

1. Confirm Quorum
   Quorum was confirmed with 7 board members and 16 members.

2. Meeting convened
   Shaun Herron welcomed everyone and called the meeting to order.

   2.1 Motion to adopt the agenda
       Moved by Yashu Bither
       Seconded by John Stevenson
       None opposed, motion carried

   2.2 Motion to approve the minutes of the 2014-2015 AGM
       Moved by Dawn Thomas-Cameron
       Seconded by Trevor McDonald
       None opposed, motion carried

3. Officer's Reports

3.1 President's Report, Shaun Herron

As the 2015 - 2016 year comes to an end it is time to reflect on what has been accomplished in CIPS Saskatchewan and where the future lies for the organization. CIPS Saskatchewan is at a pivotal time. The competition for time and resources has impacted CIPS Saskatchewan as it has for many other organizations. It is incumbent on us as members to contribute to our organization and chart a path to a strong and vibrant future. As the legislated IT organization for the Province of Saskatchewan, CIPS Saskatchewan has the platform to influence IT issues in a positive and substantive manner. I feel strongly that we have a leadership and membership group that can make CIPS Saskatchewan grow and prosper into the future.

One of our main goals of the past year was to re-establish and invigorate our relationships with educational institutions in Saskatchewan. The goal to reach out to students is also shared by all chapters across Canada and CIPS National. We see it as an important direction that students have every opportunity to join CIPS Saskatchewan and further their career aspirations. Students are the future of CIPS Saskatchewan so it is important that we foster a strong understanding of what CIPS Saskatchewan represents and the services that are provided by CIPS Saskatchewan.

Another goal was to increase the number of members and work to make CIPS Saskatchewan more relevant for members. While we have not increased membership numbers, the decrease in membership numbers has slowed from previous years. It remains a goal to increase membership and to that end we have taken a number of steps to increase the ongoing value of CIPS membership. We implemented initiatives such as the CIPS Café which provided a venue in Saskatoon and Regina for afterhours IT discussions with IT Professionals.

CIPS Saskatchewan will continue to build a solid foundation for members in terms of continued professional development and networking opportunities. We are committed to improving our communication to and from the membership and also to develop new services such as mentoring. Mentoring and other initiatives will soon be in place as we look to the membership to support and grow these programs.

As with every volunteer organization, CIPS Saskatchewan is reliant on the members who contribute time and effort to fulfil the commitments of the organization. CIPS Saskatchewan has an excellent Board of Directors with a diverse mix of people from different backgrounds. It is that diversity that keeps CIPS Saskatchewan stable and will ultimately lead to future success. I thank Travis Weber for his contribution to the board the past two years and certainly encourage members to come forward to volunteer. I thank the remainder of the Board for their continued contributions and willingness to remain on the Board for another term.

As a Board, it is our responsibility to ensure that CIPS Saskatchewan remains strong and is valuable to our membership. It is extremely important for Members to become involved and take on active participation in CIPS Saskatchewan. As we look to improve the communication processes in CIPS Saskatchewan a new SharePoint site has been implemented for internal communication and the CIPS Saskatchewan web site is targeted for refresh.

It has been my pleasure performing the CIPS Saskatchewan President role for the past year. I have been able to work with some very talented people and have received a great deal of support in my position. I thank the Board and Executive Director, Maria Galati, for her ongoing commitment and the Membership for the opportunity to lead the organization. I sincerely believe that CIPS Saskatchewan is on the rise and that a strong and long-lasting organization can be achieved.

3.2 Treasurer's Report

I, Trevor McDonald, present the financial statements for the period of July 1, 2015 to June 30, 2016. This fiscal year we had our financial statements prepared by Kenneth B. Gienow, CPA with assistance from our bookkeeper, Goldene Mills.

CIPS Saskatchewan has posted a loss for the year of $3,022.92.

Key reasons for the loss include:

- 8% year over year reduction in membership fee revenue
- Total loss of $1953.14 from events
- $1000 increase to printing fees due to printing of 2014/2015 annual report

The CIPS Executive Committee has been taking steps necessary to achieve a balanced budget in the 2016/2017 fiscal year by focusing on the following areas of opportunity:

- Reducing event costs to works towards a break-even model. Working with venues in both Saskatoon and Regina, we have already made progress in this area.
- Targeting new student members to increase short and long term membership base
- Limited print of the 2015/2016 Annual Report to reduce printing costs
- Short term investment of the majority of our cash holdings to generate increased interest income

Despite the loss, CIPS Saskatchewan continues to maintain current assets of $92,604.22 and we have a solid plan to achieve a balance budget in the next fiscal year.

I would like to thank Maria Galati our Executive Director and Goldene Mills our bookkeeper for all their assistance this past year. Their dedication has been instrumental in ensuring our financial requirements have been met.

Trevor McDonald, I.S.P.
CIPS SK Treasurer

3.2.1. Motion to accept the Financial Statements
        Moved by Yashu Bither
        Seconded by Dawn Thomas-Cameron
        None opposed, motion carried

3.2.2.   Motion to appoint accounting firm, Ken Gienow for 2016-2017
Motion by Trevor McDonald
Seconded by Dawn Thomas-Cameron
None opposed, motion carried

4.0 Bylaws Review

Ryan Francis presented the bylaws changes to both the Regulatory and Administrative bylaws. The bylaws were sent to the membership in advance of the AGM, to give everyone an opportunity to review the proposed changes.

4.1.1   Motion: to accept bylaws changes as put forward
Moved by Rick Wanner
Seconded by Ryan Francis
None opposed, motion carried

Question: Will the fees associated with retired members be waived?
Answer: No, they are not likely going to be waived.

5.0 Election of Board Members

The following board members have accepted to renew for another term.

5.1 Re-elect Board Members
Yashu Bither
Bev Gooding
Ryan Francis

5.2 The following individuals have submitted their names to sit on the Board.
Kimberly Jasken, Saskatoon
John Stevenson, Regina

5.2.1   Motion that nomination cease.
Moved by Trevor McDonald
Seconded by Ryan Francis
None opposed, motion carried

Kim Jasken I.S.P.
IT Instructor, Computer Network Technology

Kim has been an instructor at the Saskatchewan Indian Institute of Technologies (SIIT) since 2002. As an instructor Kim teaches and develops classes and curriculum. She has also worked in the Computer Networking Technology (CNT) program, formally known as the Information Technology (IT) program.

Kim earned her Bachelor of Science degree in Computer Science from the University of Regina and a Master of Education degree in Educational Technology and Design from the University of Saskatchewan.

Kim has been an active CIPS member since 2010 and has held an I.S.P. designation since 2013. She strongly encourages CIPS membership among her students and encourages their participation in CIPS luncheons and networking events.   She looks forward to participating on the Board

John Stevenson, I.S.P.
John has been in the IT industry and a member of CIPS for approximately 25 years. In that time, he has worked in both the private and public sectors, with a focus on implementing strategy, enabling innovation, and delivering business value through IT.

His responsibilities have included leading and transforming IT operations for one of Saskatchewan crown corporations and serving as Chief Technology Officer for 2 government ministries.

He strongly believes that CIPS is a leader in representing IT professionals and our industry, and the ISP designation is one of the true career designations.

5.2.2.   Election
Motion to accept nominations as presented
Moved by Trevor McDonald
Seconded by Ryan Francis
None opposed, motion carried

5.2.3   The Board Members for 2016-2017 was presented.

Executive Committee

Shaun Herron, Past President	Trevor McDonald, Vice President, Treasurer
Ryan Francis, President	Fred Buschau, Secretary
Bev Gooding, Registrar	

Board Members

Doug Lawrence, Public Appointee	Trent Lowes
Thomas Boxall	Kim Jasken
Yashu Bither	John Stevenson

5. Outgoing Board Member

Travis Weber
Travis served for two years on the CIPS Board. He first volunteered on the program committee, and then later he chaired it. While he may be stepping down from the board, Travis will remain an active volunteer on the Program Committee. We thank him for his time that he served.

6. Recognition of all newly certified I.S.P.s
The following individuals have qualified for their designation for 2015-2016.

Mr. Michael Barclay I.S.P.	Mrs. Mishayla Kapell I.S.P.
Mr. Kevin Belitski I.S.P.	Mr. Les Markewich I.S.P.

7. Other Business
    7.1 National Update was presented by Brenda Byers and Shaun Herron.
    • Certifications are now available online and can be printed by individuals
    • A new designation as been approved, AITP, Associate Information Technology Professional
    • Criteria for the AITP, any student who has graduated from a CIPS accredited program will qualify
    • The Professional Standards Advisory Council will document the criteria for students graduating from non-accredited programs
    • Donna Lindskog has been participating to update the Code of Ethics and feedback will be solicited.
    • A task group has been created to update the Code of Ethics Exam
    • Ken Metcalfe, CIPS MB is stepping in to assist with the National Professional Standards Advisory Council
    • A new Certification Council chair will facilitate a more active group with CIPS projects such as:
    • An adjustment to reduce barriers to accept volunteer hours as criteria for designation qualification
    • An effort to streamline the membership application process
    • Kerry Augustine, is the volunteer CEO and his focus will be growing the membership
    • Current President is Bashir Fancy
    • National will continue working on restructuring to improve administration processes
    • National is in a growth position

    7.2 Mentor Program
    The Mentor Program presented by Doug Lawrence.
    • Mentor Program is a strategic initiative and built in the National Business Plan
    • This program initiative was approved by the CIPS SK Board
    • The program will add value to the society while supporting the members with the opportunity to mentor or mentee

    Question: Will the mentorship program be available to non-CIPS members?
    Response: The details of the mentorship program are still to be worked out, but most mentorship programs require that participants are members of the organization.

8. Questions / discussion arising from the floor
    No questions were asked.

9. Adjournment
    9.1 Motion: Adjourn 2015-2016 AGM meeting
        Motion to adjourn, Trent Lowes
        Motion carried

I certify this to be a true copy of the minutes of the Canadian Information Processing Society of Saskatchewan's October 12th, 2016 Annual General Meeting

Maria Galati, Executive Director
Canadian Information Processing Society of Saskatchewan

FINANCIAL STATEMENTS

Canadian Information Processing Society of Saskatchewan Inc.
Financial Statements (unaudited)
June 30, 2017

NOTICE TO READER
ACCOUNTANT'S COMMENTS

To the Members

I have reviewed the balance sheet of Canadian Information Processing Society of Saskatchewan Inc.
as at June 30, 2017 and the statements of earnings, retained earnings (deficit) and changes in
financial position for the year then ended from information provided by the treasurer.
I have not audited or otherwise attempted to verify the accuracy or completeness of the financial
statements and the information contained therein. Readers are cautioned that these statements may not
be appropriate for their purposes.

Kenneth B. Gienow
Chartered Professional Accountant

Regina, Canada
August 7, 2017

Canadian Information Processing Society of Saskatchewan Inc.
Income Statement
Twelve Months Ended
June 30, 2017
(unaudited)

	2017	2016
REVENUE:		
Membership fees	48,150	51,920
Sponsorships	11,500	7,500
Meetings	17,336	12,550
Interest	240	190
TOTAL REVENUE	77,226	72,160
GENERAL AND ADMINISTRATIVE EXPENSES:		
Accounting and legal	3,439	3,245
Advertising and promotion	923	420
AV costs	811	2,026
Awards and gifts	118	163
Branded items and Mentorship	1,382	0
Executive services	25,148	20,918
Executive meetings	936	916
Facility expense	1,215	593
Interest and bank charges	518	466
Lunch and dinner meetings	13,970	11,594
Membership fees to CIPS Canada	27,753	30,600
Office supplies	2,468	2,264
Printing & mailing	1,068	1,478
Regional Director expenses	500	500
TOTAL EXPENSES	80,249	75,183
NET INCOME (LOSS)	-3,023	-3,023

Canadian Information Processing Society of Saskatchewan Inc.
Balance Sheet
as at
June 30, 2017
(unaudited)

ASSETS	2017	2,016
Current Assets		
Cash	21,789	74,708
Short term Investments (at cost)	65,002	14,853
Accounts receivable	2,307	3,043
Total Current Assets	89,098	92,604
Credit Union Equity	0	51
TOTAL ASSETS	89,098	92,655
LIABILITIES AND MEMBERS EQUITY		
Current Liabilities		
Accounts payable	3,901	4,435
Total Current Liabilities	3,901	4,435
Equity	100,518	100,518
Opening Retained Earnings	-12,298	-9,275
Current Income (Loss)	-3,023	-3,023
Ending Retained Earnings	-15,321	-12,298
Total Equity	85,197	88,220
TOTAL LIABILITIES AND MEMBERS EQUITY	89,098	92,655

Canadian Information Processing Society of Saskatchewan Inc.
Statement of Cash Flows
Twelve Months Ended
June 30, 2017
(unaudited)

	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES		
Net Income	0	0
Decrease in accounts receivables	736	0
Increase in accounts payable	0	1,380
Decrease in Credit Union equity	51	0
TOTAL CASH GENERATED	787	1,380
USES OF CASH		
Operating activities		
Net Loss	3,023	3,023
Increase in accounts receivable	0	977
Decrease in accounts payable	534	0
TOTAL CASH USED	3,557	4,000
CASH, BEGINNING OF YEAR	89,561	92,181
INCREASE (DECREASE) IN CASH	-2,770	-2,620
CASH, END OF YEAR	86,791	89,561

Canadian Information Processing Society of Saskatchewan Inc.

Notes to Financial Statements

June 30, 2017

(unaudited)

1. Significant Accounting Policies:
   The financial statements have been prepared in accordance with generally accepted accounting principles.

2. Contingent liabilities
   There were no outstanding contingent liabilities as of June 30, 2017.

3. Subsequent Events
   CIPS advises that there have been no material financial changes since year end.

CIPS SASKATCHEWAN

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